

# **VIRGINIA BIRTH-RELATED NEUROLOGICAL INJURY COMPENSATION PROGRAM**

## **MINUTES OF BOARD OF DIRECTORS MEETING TUESDAY JANUARY 14, 2003**

Following notice, a meeting of the Board of Directors of the Virginia Birth-Related Neurological Injury Compensation Program was held on Tuesday, January 14, 2003, at the headquarters of the Birth-Related Injury Fund.

The following members were present:

Leo J. Dunn, M.D.  
Melina Perdue RN MBA CNA, Chairperson  
John R. Partridge, M.D.  
Cynthia E. Berry, Esq., Vice Chairperson  
Richard Cathey  
Anderson J. Williams, M.D.

Others in attendance:

George Deebo, Executive Director  
Tracy Hobson, Executive Assistant  
Marshall Cook, Hirschler Fleischer, PC

A quorum was noted and the meeting was called to order.

### **1. Minutes**

The minutes of the December 17, 2002 meeting were reviewed, and accepted unanimously with a couple of corrections to change format of minutes.

### **2. Administrative Issues**

The financial reports were reviewed and accepted.

Flexible Spending – move forward with flexible spending accounts. Motion to accept – Richard Cathey. Second- Dr. Partridge. Unanimously accepted.

Re: Letter from auditor- Dr. Partridge recommended that George Deebo work with the auditors to develop any necessary changes to in-house financial systems. Unanimously accepted.

### 3. Claimant Issues

#### ██████████ – Back membership payments:

Pool therapy was authorized with athletic club, family now requesting reimbursement for back payments of therapy received before awarded benefits. This money will be used towards having a Therapy Pool built inside the home.

Board's Response:

No problem recommending back payment of fees as long as there is authentication that the money has been paid out.

This was unanimously agreed upon.

#### ██████████-Treadmill and Lite Gait, Jr.

Board's Response:

Okay to purchase but send documentation (letter) to family letting them know that treadmill and lite gait, jr. are property of the fund; if for any reason the child does not require the use of this equipment, it will be returned to the Program. Caseworkers should ask periodically if child is still using equipment. Motion – so moved – Dr. Dunn. Cynthia Berry second the motion. Unanimously accepted.

### 4. Executive Director's Report

George Deebo addressed the Board with a report on the events currently taking place with the Virginia Birth Injury Fund (outline attached)

Other business addressed before the Board included the Legislative Report. Legislative bills currently introduced in the General Assembly were discussed. Motion made by Dr. Partridge to have George Deebo set up a meeting and/or phone conference as timely as feasible. Melina Perdue to work with Mr. Deebo to draft letters to all appropriate legislators and officials addressing these concerns. Cynthia Berry seconded the motion.

It was also requested to have Merrill Lynch attend the next board meeting in February and quarterly thereafter.

No further business was introduced and the meeting was adjourned.