

**Virginia Birth-Related Neurological Injury Compensation Program  
Board of Director's Meeting  
Minutes for July 11, 2006**

**Attendees:**

Melina Dee Perdue, RN, MBA, CNA, Chairperson  
Lynn Chapman  
Lain O'Ferrall  
Jennifer Ogburn  
Ralph Shelman (via conference call)

**Also Present:**

George Deebo, Executive Director  
Candace Thomas, Deputy Director  
Angela Conley, Executive Assistant  
Carla Collins, Assistant Attorney General, OAG  
Bill McKelway, Richmond Times Dispatch

**Call to Order:**

Melina Perdue, Chairperson, called the meeting to order at 11:10 a.m.

**Minutes:**

A change was requested to the June Board minutes under Continued Business regarding Conductive Education Therapy to change "administrative policy" to *guidance document*. Lain O'Ferrall motioned to accept the minutes with the presented changes. Melina Perdue, Chairperson, seconded the motion and it passed unanimously. Revised minutes will be sent to the Board members in the August Board packet.

**Finance:**

Candace Thomas reviewed the financial highlights that included Balance Sheet, Profit and Loss Report. A motion was made to approve the June financial statements. Motion carried unanimously.

**Finance Committee:**

No report for the July Board meeting.

**Investment Committee:**

Lain O'Ferrall notified the Board members that the next Investment Committee meeting would be held on August 8<sup>th</sup>, 2006 to discuss selection of the Small Cap and Bonds. At this time, he had no other information to report to the Board.

**Legislative Update:**

George Deebo stated that with the resignation of Marshall Cook, consultant with HF Consulting, the search for a new facilitator had begun. At this time, three individuals were being screened and a possible candidate should be contacted by the end of the week. Board members agreed that staff would need to seek Board approval on the final selected individual.

**Closed Session Regarding Legal Advice:**

Melina Dee Perdue, Chair, moved that the meeting convene in a closed session to discuss legal issues pursuant to the exemption at 2.2-3705 (this references §38.2-5002.2). The motion was seconded and unanimously passed.

Lain O’Ferrall made a motion that the Board certify the closed session, to the best of each member’s knowledge, discussed only public business matters lawfully exempted and only such matters as were identified in the motion that closed the meeting. Lynn Chapman seconded the motion and it passed unanimously.

**Results of Closed Session:**

No claimant issues to report for the July Board meeting.

**Other:**

Lain O’Ferrall asked George Deebo, Executive Director, to contact the Florida Birth Injury Program regarding paying parents for respite care and their policies on this issue. Lain O’Ferrall suggested that some material be published to show public that Board members are not responsible for petition entries. Mr. O’Ferrall also wanted to extend invitations to families to express the concerns with Board members either in a general meeting or at Board meetings.

**Public Comment:**

Bill McKelway, Richmond Times Dispatch, stated that at no time had he known of any story to be written or printed incorrectly. If any incorrect information had been printed, Mr. McKelway urged Board members to contact him immediately.

Mr. McKelway also addressed questions to the Board regarding the search and selection of the next Program facilitator. George Deebo responded that various individuals were being looked at and screened including a candidate that was suggested by a family in the Program. The Board hoped to have a selected candidate within a short period of time. Melina Dee Perdue, Chairperson, was given authority by the Board to give the final approval of the selected candidate.

Bill McKelway also asked if families had been contacted on SB 632. George Deebo stated that staff had spoken to Workers’ Compensation Commission for the list of families to be contacted.

**Adjournment:**

A motion to adjourn was made by Melina Dee Perdue, Chair, and unanimously agreed to at 12:15 p.m.